

The Association for Clinical Pastoral Education in Western Australia (Inc.)

Please address all correspondence to the Secretary:

Cheryl Meta
1 Villiers Way
Parkwood WA 6147

President:
Michelle Benjamin
79 Parker Street
BASSENDEAN WA 6054

POLICY NO. 4 - ETHICAL CODE OF CONDUCT

Policy 4 (A) for ACPEWA Inc. Members and Supervisory Members

Policy 4 (B) for all persons functioning within a CPE Context

Policy 4(A) for ACPEWA Inc. Members and Supervisory Members

We are committed to the following:

1.0 In relationship to those served:

- 1.1** Affirm and respect the dignity of each person irrespective of nationality, ethnicity, gender, beliefs, sexual orientation, physical ability or social and economic status.
- 1.2** Respect the integrity and wellbeing of those served, individually or in group refraining from disparagement or emotional, sexual or any other form of exploitation and from sexual contact even by consent.
- 1.3** Approach the spiritual/religious convictions of a person/group and/or CPE participant with respect and sensitivity, avoiding the imposition of one's theological worldview or cultural values on those served.
- 1.4** Hold as a matter of trust, information and confidences entrusted within the context of a professional relationship, as permitted under the Australian law.
- 1.5** Follow nationally established guidelines in the design of research involving human subjects and gain approval from a recognized institutional ethics committee before conducting the research.

2.0 In relationship to other groups:

- 2.1** Maintain good standing in one's faith/spiritual/community group.
- 2.2** Abide by the ACPEWA Standards in one's professional practice and by the laws of the Australian community, the State, and the institution in which one practices.
- 2.3** Maintain professional and ethical relationships within the CPE Centre and institution where one practices.

2.4 Not claim directly or by implication professional qualifications that exceed actual qualifications or misrepresent one's affiliation with any institution, association, organisation or role; and be responsible for correcting the misrepresentation or misunderstanding of one's professional qualifications or affiliations.

3.0 In regard to professional responsibilities:

3.1 Continue professional education and growth, updating knowledge and supporting research, and in being in a supervisory relationship of their professional practice.

3.2 Not use knowledge, position or professional association to secure unfair personal advantage; to not permit their services to be used by others for purposes inconsistent with the ACPEWA Standards and Ethical Code of Conduct; or use affiliation with ACPEWA for purposes that are not consistent with ACPEWA Standards.

3.3 Not make false, misleading or incomplete statements about their work or ethical behaviour

3.4 Maintain one's own effectiveness, resilience and ability to serve others through adequate practices of self care.

4.0 In collegial relationships:

4.1 Respect the integrity and wellbeing of those in our collegial relationships;

4.2 Maintain collegial relationships on a professional basis, refraining from disparagement;

4.3 Avoid sexual, emotional or any other kind of exploitation of colleagues.

4.4 Take collegial and responsible action when concerns about incompetence, inappropriate conduct and misconduct arise.

4.5 Communicate regularly and professionally with other CPE Centres and CPE member associations.

5.0 In the conduct of business and administrative matters:

5.1 Carry out administrative responsibilities in a timely and professional manner.

5.2 Implement sound fiscal practices, maintain accurate financial records, and protect the integrity of funds entrusted to one's care.

5.3 Accurately describe the ACPEWA CPE Centre, its pastoral services and educational programmes in all advertising, recruiting, and publicised material.