

# **The Association for Clinical Pastoral Education in Western Australia (Inc.)**

---

Please address all correspondence to the Secretary:

**Cheryl Meta**  
1 Villiers Way  
Parkwood WA 6147

**President:**  
**Michelle Benjamin**  
79 Parker Street  
BASSENDEAN WA 6054

## **POLICY NO. 4 - ETHICAL CODE OF CONDUCT**

Policy 4 (A) for ACPEWA Inc. Members and Supervisory Members

**Policy 4 (B) for all persons functioning within a CPE Context**

### **Policy 4 (B) for all persons functioning within a CPE Context**

**We are committed to the following:**

#### **1.0 In relationship to those served:**

**1.1** Affirm and respect the dignity of each person irrespective of nationality, ethnicity, gender, beliefs, sexual orientation, physical ability or social or economic status.

**1.2** Respect the integrity and wellbeing of those served.

**1.3** Maintain relationships with those served on a professional basis, avoiding sexual contact (even by consent), emotional or any other form of exploitation of persons or groups.

**1.4** Approach the spiritual/religious convictions of a person/group and/or CPE participant with respect and sensitivity, avoiding the imposition of one's theological worldview or cultural values on those served.

**1.5** Hold as a matter of trust, information and confidences entrusted within the context of a professional relationship.

**1.6** Use one's power to influence others in ways so as not to disgrace, hurt or humiliate others.

#### **2.0 In relationship to other groups:**

**2.1** Maintain good standing in one's own faith group.

**2.2** Abide by the laws of the Australian community, the State and the institution where one practices.

**2.3** Maintain professional relationships with persons in the institution where the CPE takes place.

**2.4** Not claim directly or by implication professional qualifications that exceed actual qualifications or misrepresent one's role and function to others. Persons within this CPE Centre act responsibly in correcting misrepresentations and misunderstandings in regard to professional qualifications and affiliations.

**3.0 In regard to professional responsibilities:**

**3.1** Continue professional education and growth, updating knowledge and supporting research.

**3.2** Do not use knowledge, position or professional qualifications to secure unfair personal advantage.

**3.3** Uphold the ethical standards of CPE, and do not permit one's own services to be used for purposes inconsistent with these ethical standards.

**3.4** Maintain one's own effectiveness, resilience and ability to serve others through the adequate practice of self-care.

**4.0 In collegial relationships:**

**4.1** Respect the integrity and wellbeing of colleagues.

**4.2** Maintain collegial relationships on a professional basis, refraining from disparagement.

**4.3** Avoid sexual, emotional or any other kind of exploitation of colleagues.

**4.4** Take collegial and responsible action when concerns about incompetence, impairment or misconduct arise.

**5.0 In the conduct of business and administrative matters:**

**5.1** Carry out administrative responsibilities in a timely and professional manner.

**5.2** Implement sound fiscal practices, maintain accurate financial records, and protect the integrity of funds entrusted to one's care.

**5.3** Describe accurately the pastoral services and educational programmes in promotional literature.

Adapted from RPH CPE Centre Policy 2007

Dated: August 2019  
Review June 2021