

## **Policy 9 - Supervisory Scholarship**

### **The Rationale:**

To encourage ACPEWA Inc. Members to seek participation in programmes of Advanced CPE with a goal or aim of pursuing Supervisory CPE within ACPEWA Inc., the ACPEWA Inc. Management Committee has initiated the introduction of an ACPEWA Inc. Scholarship. The Scholarship Fund is to assist an ACPEWA Inc. member, who is a suitable candidate, to participate in Advanced CPE with a goal of progressing to Supervisory CPE Training with a registered ACPEWA Inc. CPE Centre. The Scholarship will assist an applicant with Advanced CPE programme fees.

Other ACPEWA Inc. specific funds include the **Travel Fund** which was established in December 1991, to raise funds to assist any ACPEWA Inc. current member who is a CPE Supervisor to travel to the annual ANZACPE Conference in their professional capacity as a representative of ACPEWA on the Professional Standards Committee or the ANZACPE Executive. The funds in the Travel Fund are from donations from the membership. (Policy No. 7 – Travel Fund)

The **Training Fund** was established in December 2018 to support those persons who have been accepted for training to become CPE Supervisors. Funds in the Training Fund are 10% of the membership fees transferred annually from the Working Account. (Policy No. 6 – Training Fund)

The Scholarship Fund will be re-assessed after 3 years from date of initiation.

An annual report on the Scholarship Fund will be presented at the AGM. In addition, recipients of an ACPEWA Inc. Scholarship shall submit a one-page written evaluative report of the recipient's use of the Scholarship amount and the CPE learning attained. The written report shall be submitted to the Secretary of the Management Committee at least one calendar month prior to the AGM in the year following receipt of the Scholarship.

## **The ACPEWA Inc. Scholarship Fund**

### **1. Who is eligible?**

Any ACPEWA Inc. current member who is a permanent resident of WA. The applicant must have received an ACPEWA Inc. letter of recognition of the completion of Foundational Learning Competencies and be deemed to be ready to enter Advanced CPE training and have expressed the desire/hope of exploring the process of entry into Supervisory CPE training with a registered ACPEWA Inc. CPE Centre.

### **2. Candidate's Responsibility**

In their application, the applicant is to articulate and explore their understanding and goal of entry to Supervisory CPE training.

### **3. Use of Available Monies**

- i) A total of \$2,000 per annum will be made available from the Working Account to be disbursed among the number of applications received.
- ii) Disbursement of funds will be based on
  - (a) an equal share of the total of \$2,000 per annum amongst the number of successful applicants,
  - (b) the funding an applicant has received from other sources including the Training Fund
  - (c) if not disbursed that year, such funds will not be accumulated for use in future years.

### **4. The Application Process**

**4.1** The Applicant may apply for financial support once per ACPEWA financial year.

**4.2** The Applicant sends a letter to Secretary, Management Committee, ACPEWA Inc. by March 30 of the ACPEWA financial year.

**4.3** The letter includes:

- i) statement of their intention to engage with Advanced CPE Competencies with entry to an Advanced CPE program.
- ii) their goal/desire to pursue Supervisory CPE training
- iii) attaches the ACPEWA Inc. letter of completion of the Foundational CPE Competencies
- iv) attaches a letter of recommendation from an accredited Clinical Pastoral Educator within ACPEWA Inc. endorsing their application and accepting them for an Advanced CPE program
- v) A declaration of any other financial support already received or being applied for from another stakeholder.

**4.4** The ACPEWA Inc. Management Committee will consider the application at the next scheduled Management Committee meeting; based on the criteria:

- i) does the application meet all the requirements?
- ii) is the applicant likely to receive or is in receipt of financial support from another stakeholder?

- iii) the number of applications received in the ACPEWA financial year.
- iv) the Management Committee will respond in writing with the outcome to the applicant within fourteen days of that meeting. The Management Committee authorises the Treasurer to pay the agreed amount to the Applicant.
- v) in the event of a dispute, an Appeal may be made to the Management Committee for reconsideration of the application.

Adopted by ACPEWA Inc. July 2020

Reviewed August 2022